

CALL FOR APPLICATION

Paid internship in the area of digital agenda

Key Areas of Responsibility:

- Assisting with organization of events
- Preparation of background materials and research
- Back office support
- Execution of tasks submitted by supervisors

Qualifications and Requirements:

- Good knowledge and interest in digital agenda and new technologies (economic, policy and legal aspects)
- Time flexibility
- Very good organizational skills
- Excellent oral and written communication skills in Czech and English

Duration of the internship: **minimum 6 months** starting in February 2016.
Average workload is 20 hours per week.

To apply for the position, please submit your CV and cover letter (max 1 page A4) in English to: intern@aspeninstitute.cz by **January 15, 2016**. Selected participants will be invited for an interview.

For more information please contact intern@aspeninstitute.cz